

Central Warehouse Advisory Council Meeting

Approved minutes for October 23, 2003

Attending: Richard Field, Director of Purchasing/Warehousing
Doug Christensen, Warehouseman, Committee Chairman
Randy Gray, Head Warehouseman
Denise Orme, Principal, Silver Mesa Elementary
Jim Perrick, Supervisor, Maintenance Services
Linda Packer, Secretary, Nutrition Services
Jim McDaniel, Warehouseman
Kim Forrester, Secretary, Central Warehouse

Excused: Dale Burke, Head Custodian, Alta View Elementary
Wally Francom, JCPA Representative, Ridgecrest Elementary

The Central Warehouse Advisory Council meeting was held Thursday, October 23, 2003 at 2:00 p.m. in the Central Warehouse Conference Room, 225 East 9300 South.

A. General Business

Doug welcomed everyone and conducted the meeting. Dale and Wally were excused. The minutes from September 18th were read through, one change was made. Rich moved to approve as changed with a second from Randy.

B. Secretary Training

Randy discussed the dates for secretary training. We will plan to hold them on December 1st for secondary schools, December 2nd for year-round elementaries and December 3rd for traditional elementaries. We will meet for about 1 hour, from 9-10 a.m. each day. Rich will get these dates approved with the Executive Directors. Kim will let Wally know of these dates and have him report back to the CPIC committee. Rich will send a memo to all schools to advertise the training. Judy, Kim and Randy will put together an outline of what we need to discuss with the secretaries.

C. Freezer Repair

Jim Perrick asked if the freezer repair was completed, also the rewiring of the new freezer. Randy said the repairs were complete but there was a leak in one of the drainpipes that will be fixed by our maintenance personnel.

Doug reminded us of the next meeting on January 15th and the meeting was adjourned.